

**Cudahy Family Library
Regular Board of Directors Meeting**

Cudahy, Wisconsin
April 9, 2016

The meeting was called to order by President S. Mulqueen at 7:30 a.m. at the Cudahy Family Library.

The opening statement was read, the presence of a quorum was announced, and the Pledge of Allegiance was recited.

ROLL CALL	E. Berna, J. Borzick, J. Moralez, S. Mulqueen, P. O’Leary, T. Pavlic, K. Roszak, G. Schlunz, and T. Tieu were present. R. Roepke was also present.
AGENDA	Moved by G. Schlunz, seconded by J. Borzick, to adopt the agenda. Motion carried.
PUBLIC COMMENT	None.
MINUTES	Moved by G. Schlunz, seconded by E. Berna, to accept the minutes from the 02/06/2016 meeting of the Regular Board. Motion carried.
FINANCIAL REPORT	R. Roepke reported that the firm of Baker Tilly has completed the 2015 audit and that their report of the Library’s audit will be distributed when the City’s audit is finished.
ACTION ON BILLS	The check register dated February / March 2016 for \$14,634.48 was reviewed. Moved by G. Schlunz, seconded by E. Berna, to accept the check register as presented. Motion carried. R. Roepke also shared a report from the DPW showing a summary of the fees for the work the department did for the Library for the first three months of the year. The fees for the building maintenance and snow removal were reasonable.
LIBRARY DIRECTOR’S REPORT	<p>R. Roepke noted the completion of the 2015 Annual Report which was done in electronic format; S. Mulqueen commented that it was very well written.</p> <p>R. Roepke reported that the income tax assistance was almost over for the year; this year there was a decrease in the number of volunteer preparers which will probably lower our location’s numbers.</p> <p>The second set of interviews will be held for the position of Youth Services Librarian. The candidate offered the job in March did not take it because it was not full time. R. Roepke commented that the Board is going to have to work to get that important position back to full time status.</p> <p>The staff brainstorming meeting went well – the two areas of concentration will be library card registration and circulation. Staff members will be meeting with Dr. Jim Heiden about a library card drive in the schools; other outreach ideas are being looked into. She asked the Library Board to consider volunteering at Library events; S. Mulqueen asked Board members to email R. Roepke with any ideas and/or suggestions.</p>
COMMON COUNCIL REPORT	J. Moralez reported that the two newly elected alderpersons will be sworn in at the next meeting. He announced that two investors have signed letters of intent to develop the lot of land on the corner of Pennsylvania and Layton Avenues. He is unable to provide any more details regarding the nature of the business at this time. Discussion was held on the need for road repair in the city. J. Moralez acknowledged that the Council is very aware of the condition of the roads but is dealing with funding constraints.
FOCL REPORT	R. Roepke reported that eleven FOCL members met on February 13, 2016, to review the proposed revision of the new bylaws. A follow-up meeting on April 22 nd will be held to set up the quarterly meeting schedule. R. Roepke is grateful that the group is interested in the reorganization of the group that has been a great supporter of the Library since 1980.
COMMITTEE REPORTS	<p><u>Building & Grounds Committee</u>: No Report.</p> <p><u>Finance Committee</u>: No Report.</p> <p><u>Planning Committee</u>: No Report.</p> <p><u>Personnel Committee</u>: No Report</p>

CFL ENDOWMENT FUND, INC.	E. Berna and G. Schlunz attended the CFL Endowment Fund's February meeting at Sheridan's with Robert Bruemmer from Landmark Credit Union. E. Berna announced that Landmark will be constructing the entire parking lot on the property next to the Library, including ten spaces for use by Library patrons, at no cost to the Library. The credit union is also committed to the maintenance of the lot, including snow removal, without any costs to the Library. This wonderful news has the Endowment Fund Board looking to hire a landscape architect.
COMMUNICATIONS	The February 6, 2016, Statement of Concern about the movie <i>Last House on the Left</i> from Mary Knoblock and R. Roepke's February 17, 2016, response to the patron were reviewed by the Board. E. Berna complimented R. Roepke on her response which cited the Board's policies to explain the CFL's stance for offering these types of films. The letter to Ms. Knoblock did contain an invitation to attend the April Board meeting.
UNFINISHED BUSINESS	None.
NEW BUSINESS	R. Roepke alerted the Library Board to the Wisconsin Senate Bill 466, passed on December 18, 2015, which relates to public libraries and law enforcement agencies in cases of delinquent library accounts. Public libraries in Wisconsin can report delinquent accounts to police departments only if the <i>delinquency is at least \$50.00</i> . The change was made in the Board's <i>Circulation Services and Policies</i> policy for approval. Moved by E. Berna, seconded by T. Pavlic, to update the <i>Circulation Services and Policies</i> policy to comply with Wi Senate Bill 466. Motion carried.
REQUEST FOR AGENDA ITEMS	None. The agenda items suggested in February will be put on the agenda later this year.
ADJOURN	Moved by G. Schlunz, seconded by T. Pavlic, to adjourn the meeting at 8:10 a.m. Motion carried. The next Board meeting will be held on Saturday, June 4, 2016, at 7:30am .